

Account Details Modification Form

To,
Ckredence Wealth Management Pvt Ltd
B-101, Tirupati Plaza, Athwagate, Surat

I/ We the undersigned, have PMS account No. _____ with Your Company. I / We request you to make the following addition/ deletion/ modifications to my / our PMS account _____ in your records.

ACCOUNT DETAILS MODIFICATION

Details (Please specify)	Existing Details	New Details
☐ Change in Telephone / Mobile No.		
☐ Change in Email		
☐ Change in Address		
☐ Change in Bank Details Bank A/C Number IFSC Code Micr Code Bank Name Branch Name		
☐ Others		

Instructions to Account Holder(s)

- Submit a self-attested copy of latest Address proof for change in address.
- Submit a self-attested copy of latest Bank Statement / Passbook or a cancelled cheque for change in Bank details.

	First/Sole Applicant/ Signatory	Second Applicant/ Signatory	Third Applicant/ Signatory
Name			
Signatures			

Date: _____

Place: _____

Regd. Office : 101, B-Wing, Tirupati Plaza, Nr. Collectors Office, AthwaGate, Surat – 395 001

TEL.: 0261-4084444/403/412

A) Fields marked with '*' is mandatory
 B) Tick '✓' wherever applicable
 C) Please fill the forms in English and Block letters
 D) Please fill the date in DD-MM-YYYY format
 E) For particular section update, please tick '✓' in the box
 Section number and strike off the sections not required to be updated.

F) Please read section wise detailed guidelines / instructions at the end.
 G) List of state/U. T code as per Indian Motor vehicle act, 1988 is available at the end
 H) List of two-character ISO 3166 country codes is available at the end.
 I) KYC No. of applicant is mandatory for update application
 J) The OTP based E-KYC check box is to be checked for accounts opened using OTP based E-KYC in the face to face mode



For Office Use Only (To be filled by financial institution)

Application Type* ☐ New ☐ Update
 KYC No. _____
 Account Type* ☐ Normal ☐ Minor ☐ AADHAR OTP based E-KYC (In Non face to face)
 KYC Mode* ☐ Normal ☐ EKYC OTP ☐ EKYC Biometric ☐ Online KYC ☐ Offline KYC ☐ Digilocker

1. Personal Detail* (Please refer Instruction A at the end)

Prefix _____ First Name _____ Middle Name _____ Last Name _____
 Name* (Same as ID Proof) _____
 Maiden Name* _____
 Father/Spouse Name* _____
 Mother Name* _____
 Date of Birth* _____
 Marital Status* ☐ Married ☐ Unmarried
 Citizenship* ☐ IN-Indian ☐ Others (ISO 3166 Country Code)
 Gender* ☐ M-Male ☐ F- Female ☐ T-Transgender
 PAN* _____
 Residential Status* ☐ Resident Individual ☐ Non – Resident Indian
☐ Foreign National ☐ Person of Indian Origin
 (Passport mandatory for NRIs and Foreign Nationals. PIO selection is only for CKYC and not for KRA KYC. Select NRI or Foreign National based on Nationality of the individual)
 Occupation Type* ☐ S-Service (☐ Private Sector ☐ Public Sector ☐ Government Sector)
☐ O-Others (☐ Professional ☐ Self-Employed ☐ Retired ☐ Housewife ☐ Student)
☐ B-Business
☐ X-Not Categorized

2. Proof of Identity and Address* (Please refer Instruction B at the end)

(Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted(anyone of the following OVDs)

☐ A - Passport Number _____ Expiry Date _____
☐ B - Voter ID Card _____
☐ C - Driving License _____ Expiry Date _____
☐ D - NREGA Job Card _____
☐ E - NPR _____
☐ F - Proof of Possession of AADHAR _____
☐ E- KYC Authentication _____
☐ Offline Verification of AADHAR _____
☐ Z - Others _____ (Any document notified by Central Government)
☐ Identification Number _____

Recent
passport size
photo

Client signature across photo

Correspondence / Local / Current Address

Line 1* _____
 Line 2 _____
 Line 3 _____
 City / Town / Village _____ District* _____
 State / U.T. Code _____ PIN Code _____ ISO 3166 Country Code _____

e-sign

Applicant Signature

2. Permanent residence address of applicant, if different from A / Overseas Address Details (Please refer Instruction B at the end)

(Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted(anyone of the following OVDs)

☐ A - Passport Number

☐ B - Voter ID Card

☐ C - Driving License

☐ D - NREGA Job Card

☐ E - NPR

☐ F - Proof of Possession of AADHAR

☐ E- KYC Authentication

☐ Offline Verification of AADHAR

☐ Z - Others

☐ Identification Number

Expiry Date

Expiry Date

(Any document notified by Central Government)

Address

Line 1*

Line 2

Line 3

City / Town / Village

State / U.T. Code

District*

PIN Code

ISO 3166 Country Code

4. Contact Details (All Communications will be sent to mobile No. / Email-ID provided) Please refer instruction C at the end)

Tel No.(Office)

Tel No.(Residence)

Mobile

E-Mail ID

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5. Remarks(If any)

6. Applicant Declaration

* I/We hereby declare that the KYC details furnished by me are true and correct to the best of my/our knowledge and belief and I/we under-take to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/We are aware that I/We may be held liable for it.

* I/We hereby consent to receiving information from Central KYC Registry / CVL KRA through SMS/Email on the above registered number/Email address.

* I am/We are also aware that for Aadhaar OVD based KYC, my KYC request shall be validated against Aadhaar details. I/We hereby consent to sharing my/our masked Aadhaar card with readable QR code or my Aadhaar XML/Digilocker XML file, along with passcode and as applicable, with KRA and other Intermediaries with whom I have a business relationship for KYC purposes only.

e-sign	Wet-sign
Applicant Signature	

Date Place

Attestation / For Office Use Only

Document Received

IPV Done

☐ Certified Copies

☐ E-KYC Data received from UIDAI

☐ Digital KYC Process

☐ Equivalent e-document

☐ Data Received from Other Verification

☐ Self-certified document copies received (OVD)

☐ yes

☐ No

Date

KYC Verification Carried Out BY

Employee Signature

Date

Emp. Name

Emp. Code

Emp. Designation

Emp. Branch

Institution Detail

Institution Stamp

Name

Code